## Contents

**Regulation No.32/2005**

The Amhara National Regional State Dessie Health science College Establishment, Council of Regional Government Regulation.
Whereas, besides expanding those institutions designed to train the middle-level health professionals in the already started 10+1, 10+2 and 10+3 health professionals’ training programs with the view to meeting the needs for trained manpower required at any level in our regional state, it is believed appropriate to further strengthen such sustainability of such training;

Whereas, it is necessary to implement the health policy focusing on disease prevention as well as duly execute the development strategies devised by the Government in all streams in order to fulfil the requirements for trained manpower, through accomplishing the said objective:

Now, therefore, the Council of the Amhara National Regional Government, in accordance with the powers vested in it under the provisions of art. 58 sub art. 7 of the revised Regional Constitution and article 26 of the National Regional Executive bodies re-organization and determination of powers and duties proclamation No. 60/2001, as amended, hereby, hereby issues this regulation as follows:

PART ONE
GENERAL

1. Short Title

This regulation may be cited as “The Dessie Health science College Establishment, Council of Regional Government Regulation No 32/2005”
2. Definitions

Unless the context otherwise requires, in this regulation:

1. “Academic employee” means any employee of the College engaged in teaching, research and curricular activities related thereto.

2. “Administrative employee” means any employee of the college who is not member of the academic staff.


4. “Health profession” means a special expertise in nursing, techniques of pharmacy and laboratory as well as other similar streams gained through trainings conducted in the Health profession Training Institutions of the Regional state including the skills and outlook of the professional.

5. “Health professional training” means education or training given in various streams of the health profession either in formal or non-formal training methods, be it in pre-service or in-service training programs for different lengths of time so as to enable one obtain a certificate up to diploma.
PART TWO

ESTABLISHMENT,
ACCOUNTABILITY AND DUTIES OF
THE DESSIE HEALTH SCIENCE
COLLEGE

3. Establishment and Accountability

1. The Dessie Health science College, / hereinafter
Referred to as/”The College” is hereby established as an autonomous and middle – level educational institution of the regional state, having its own legal personality, pursuant to this regulation.

2. The accountability of the college shall be to the Bureau.

4. Objective

The objective of the college is to produce middle level health professionals who are capable of solving health problems of the society and following up the principle of teamwork, as well as who are efficient and equipped with professional ethics by designing working procedures that might facilitate the prevention and thereby control of diseases in the Regional state.
5. **Principal Address of the College**

The principal address of the college shall be the town of Dessie.

6. **Duties and Responsibilities of the College**

The College shall, pursuant to this regulation, have the following duties and responsibilities:

1. Devise education, training and research programs responsive to the national standard with the view to ensuring the production of efficient, middle-level professionals in various health profession streams and implement same up on approval by the Bureau.

2. Admit trainees in accordance with a directive to be issued by the Bureau;

3. Award diplomas or certificates, as deemed necessary, to those trainees who may have successfully completed the health profession training for which they had been registered.

4. Prepare and undertake seminars, short-term trainings, workshops and symposia depending on the interests of the regional state and focusing on the streams of the health profession.

5. Prepare, cause the preparation of, have published and distributed educational articles and journals related to the health profession for the service of the College;
6. Facilitate professional guidance and counselling services for the trainees.

7. Prepare and improve the middle-level health professionals’ curricular material under the supervision of the Bureau;

8. Direct and coordinate apprenticeship programs;

9. Carry out post training follow up activities, monitor same and improve the training process depending on the experiences as well as submit periodic and vital reports;

10. Create working relationships with domestic and, through the Bureau, with foreign health colleges having similar objectives;

11. Carry out and direct the education and training activities by undertaking market studies as may be necessitated by the needs for manpower and in accordance with the cost-sharing polices and implementation strategies to be issued by the Regional or Federal Governments.

12. Collect appropriate Charges for the services it renders pursuant to the decision of the Council of the Regional Government and thereby increase its internal revenue from time to time based on its objectives;

13. Improve the process of training on the basis of the data it obtains there from following up the
_selection, training and employment opportunities of graduates;

14. Put in place and effectuate a system of evaluation of the academic and administrative staff by the trainees with the view to making the training process transparent, efficient and just;

15. Establish an education and training board which advises and supports the college;

16. Create strong working relationships with governmental and non-governmental organizations as well as private investors and civic institutions;

17. Undertake various research activities that may be able to solve the health problems of the society;

18. Properly manage and administer the budget apportioned for and the manpower allocated to it;

19. Enter into contracts own property as well as sue and be sued in its own name;

20. Perform such other related functions as may be helpful to accomplish its objective.
7. የአካዳሚክ ክፍል

The academic commission of the college shall, pursuant to this regulation, be accountable to the Bureau and have the following members:

1. The dean of the college .......... chair person;
2. The vice deans of the college....... members;
3. The heads of departments.......... members;
4. The registrar of the college ........ member;
5. Student’s guidance and professional counsellor............... member;
6. A representative of female instructors of the college ................... member;
7. A representative of the student’s council................................. member;
8. A representative of female trainee ........................................ member;
9. The planning and programming officer of the college ............member and secretary

8. Powers and Duties of the Commission

The academic commission of the college shall, pursuant to this regulation, have the following powers and duties;
1. Ascertain that the education, training and research programs of the college are prepared in compliance with the directive issued by the Bureau;

2. Determine the educational program, the value of different courses as well as the number of credit hours required for the certificate and diploma to be awarded by the college;

3. Without prejudice to the directive to be issued by the Bureau, determine the system whereby students admitted by the college may be assigned in to its various educational streams;

4. Devise a mechanism through which the training method may be improved from time to time;

5. Issue guidelines concerning the methods of administering examinations, maintenance of student examination results as well as devise a promotion system and put same in to effect;

6. Formulate and issue a set of disciplinary rules governing the students of the college, examine and approve submissions with respect to admission, re-admission and academic dismissals thereof;

7. Decide that the college should award diploma or certificate, as may be necessary, to those students who may have completed their
8. Carry out middle-level health profession curriculum preparation and review activities by presetting working modalities;

9. Evaluate the implementation of practicum programs and post-training follow-up activities carried out with the coordination of the academic staff;

10. Study the rate of education fee and other service charges to be paid to the college and have same determined thereof;

11. Draw up proposals with regard to career promotion, ranks and prize awards of the academic staff as studied by the Dean and submit same to the Bureau for approval with its own recommendations;

12. Prepare the administrative manual governing the academic staff of the college, submit it to the Bureau and implement same upon approval; cause the renewal of the contract of those academic staff competent in the career and ensure that the administrative employees are managed pursuant to the Regional Civil Service laws, regulations and directives;

13. Set out ways to strengthen working relationship of the College with other higher
14. የክርክሩ የበለጠ የጋራ ትወህ መጋገር ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

15. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

16. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

17. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

18. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

19. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

9. የንግሥት ከልል ከፋዳራል ተጋወጡ

1. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

2. ይህ ይግባኝ ይረከቡ ይችሉ፣ የሚያጠናክርበትን መንገድ ያቀይስ ያቻለል።

educational institutions as well as relevant public and private organizations within the country;

14. Study and identify the health professionals’ training streams to be newly opened and/or closed down and submit same to the Bureau for approval;

15. Work in collaboration with the management of the college;

16. Cause the preparation of various health professionals’ training modules;

17. Deliberate on issues pertaining to the College and thereby generate policy proposals to that effect;

18. Devise training strategies and thereby create an enabling environment so that trainer-instructors of the college would improve their professional competence;

19. Carry out such other related functions as may assist the attainment of the objective of the college.

9. Organization and Composition of the Departments

1. The college shall have various departments organized in different training streams.

2. Each department shall consist of all the department’s academic employees in
membership and the head of such a department shall preside over its meetings.

10. Duties and Responsibilities of the Departments

The departments shall, pursuant to this regulation, have the following duties and responsibilities:

1. Put forward proposals to the academic commission as to the education program necessary to award certificate and diploma by the college and with respect to the timetable in which the various courses are given thereof;

2. Prepare up-to-date training modules in various health profession streams and implement same upon approval by the academic commission;

3. Propose ways to the academic commission in which the training methods may be improved;

4. Propose to the academic commission as to the possible assignment of those trainees deserving same in to the departments concerned;

5. Assign advisors to the trainees of each department and thereby ensure that the trainees are provided with the appropriate advisory service;

6. Propose to the academic commission as to the possible solution of academic problems.
pertaining to the departments;

7. Allocate course among instructors of each department and coordinate the preparation and execution of examination activities;

8. Issue their own by-laws and implement same upon approval by the academic commission;

9. Carry out curriculum preparation and improvement activities of each department.

10. Render their opinions with regard to other academic matters pertaining to the departments.

11. The Dean of the College

The college shall have its own dean and vice deans to be appointed by the Head of the Regional Government up on their presentation by the Bureau.

12. Accountability and powers of the Dean

Having been accountable to the Bureau, the dean of the college shall;

1. Work as a chief executive of the college and, in accordance with the general directive
handed down to him by the Bureau, direct, administer and supervise over the institution thereof;

2. Put in to effect the duties and responsibilities of the college as are outlined under article 6 of this regulation hereof:

3. Administer the academic and administrative staff of the college pursuant to the provisions of Art. 8, sub-art. 12 of this regulation;

4. Prepare drafts of short, medium and long term plans and implementation budget of the College, submit them to the academic commission and effectuate same upon approval thereof;

5. Represent the College in all its relations with third parties;

6. Submit quarterly reports to the Bureau with regard to the activities of the college;

7. Be able to delegate part of his duties and responsibilities to the subordinate heads and other employees of the Collage to the extent necessary for the effectiveness of the task;

8. Examine and approve proposals on the disciplinary matters submitted to it;

9. See to it that trainings are strengthened by creating relationships with various organizations and offices participating in
10. App: Serve the education and training board of the college in a secretarial capacity.

13. Accountability and powers of the Academic vice Dean

Having been accountable to the dean, the academic vice dean of the college shall:

1. Supervise over, coordinate, follow up and execute health profession curriculum preparation and improvement activities pursuant to plan given to him by and submit same to the Bureau;

2. Follow up the academic activities of the college and execute the decisions of the academic commission as well as those regulations and directives relating to academic matters;

3. Advise and closely assist the dean with regard to academic matters:

4. Follow up and ensure that the training activities of the college are carried out in accordance with the calendar adopted by the academic commission;

5. Cause the fulfilment of supplies and services necessary to facilitate the training process;

6. Direct and coordinate the preparatory process of short training modules prepared by the apprenticeship programs;
የሥልጠና በበላይነት የመራል፣ የልተብልእይ፣ የሚሰጡትን ጋር ይካውን፣ ይወስኝ ይለፈል፡፡

7. ይስ ወይም እንወስ ከመካት ከውለበት የወጣው የሱት ከምርጉል፣

8. ይስ ወይም እንወስ ከመካት ከውለበት የሚያስገኝ ይለፈል፣ የሚስጡት ይካውን፣ ይከታተላል፣ ይስ ይለፈል፣

14. የሱስ ያለባቸው ያርማር የስስት ይህን ይወስኝ ይለፈል፣

1. ያለባቸው ይስ ወይም ያርማር የስስት ይህን ይወስኝ ይለፈል፣

2. ያለባቸው ይስ ወይም ያርማር የስስት ይህን ይወስኝ ይለፈል፣

3. ያለባቸው ይስ ወይም ያርማር የስስት ይህን ይወስኝ ይለፈል፣

academic staff in various training streams;

7. perform such other functions as are specifically assigned to him by the dean or the academic commission;

8. Act on behalf of the dean in his absence or under the circumstances where he is unable to perform his normal duties.

14. Accountability and powers of the Development and Research vice Dean of the college

Having been accountable to the Dean, the Development and Research vice Dean of the College shall:

1. Coordinate the instructors of the college to undertaken study and research activities:

2. Coordinate and follow up the experience-sharing and practicum programs of the college:

3. Cause the undertaking of post-training follow up and tracer study properly and at planned times so as to get an invaluable feedback which would enable one to provide an effective training by identifying the strengths and weaknesses of the training given in the college;
4. የምርምሩ የስርዓተ ዝምህርት ጋብግ የሠራዎች በወጣላቸው ይቅድ መሠረት በመካሄዳቸውን ያከታተላል፣ ያያስፈፅማል፣

5. የኮሌጁ የሰው እቃ ብወጣላቸው ይቅድ መሠረት ቤት በሚመለከት ይማክራል፣ ያያስፈፅማል፣ ያመራል፣ ያፈፃፋማቸውን ያቆጣጠራል፣

6. የኮሌጁ የውስጥ ጋብግ የሚዳብርበትንና የሚተዳደርበትን መንገድ ያጠናል፣ ያስፈቀድም ያተግባራል፣ ያድርጉል፣ ያደርጉል፣ ያከናውናል፡፡

7. የልማትና የምርምር ጋብግ ያባለና ያየር እና ያአካዳሚክ ከሚሰጡትን ልሎች ያተዛማጅ ያተግባራት ያከናውናል፡፡

8. የኮሌጁ የአካዳሚክ ከካፋዎቹ ያእና ያለስ ያክልሉ ያስርቪስ ከሚፀድቅ ያሆናል፡፡

15. ይህ እና ይለስ ይካፋል ከስልጣን ከሆነ ያለውን ያስልጣን ከስልጣን ከቀርቦ ያሚፀድቅ ያመመሪያ መሠረት ያሚወሰን ያሆናል፡፡

The recruitment, assignment, duties and the like matters concerning other various academic division heads of the College shall be determined pursuant to the directive to be issued by the Bureau and approved by the Regional Civil Service Commission.

PART FOUR
MISCELLANEOUS PROVISIONS

16. Budget

The budget of the college shall be drawn from the following sources:

A. Budget which the Regional Government allocates;

B. Tuition fees to be collected by the college;

C. Resource in kind and cash to be obtained in the form of gifts or aid;

D. Other internal revenues.

17. Books of Account and Auditing

1. The amount of the budget indicated under Art. 16 of this regulation shall be deposited in a bank account to be opened by the College and withdrawn from time to time with the view to accomplishing the objective of same.

2. The college shall keep books of account and records of property which are accurate and complete thereto.

3. The books of account as well as other financial and property documents of the college shall be audited at any time by the office of the Auditor General of the Regional state or other auditors designated
18. Inapplicable Laws

Any other regulation, directive or customary practice inconsistent with this regulation may not apply to matters provided for in this regulation.

19. Power to Issue Directives

The Bureau shall have the power to issue directives necessary for the full implementation of this regulation.

20. Effective Date

This regulation shall come into force as of the day of its publication in the Zikre Hig Gazette of the Regional state.

Done at Bahir Dar

This 11th day of April, 2005

YOSEF RETA

Head of Government of the Amhara National Regional State