OF THE COUNCIL OF THE AMHARA NATIONAL REGIONAL STATE
IN THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

Issued Under the Auspices of the Council of the Amhara National Regional State

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Regulation No. 44/2006
The Amhara National Regional State Woreta Agriculture Technical and Vocational Education and training College Establishment, Council of Regional Government Regulation.

Regulation No. 44/2006
A Council of Regional Government Regulation Issued to Provide for the Establishment of Woreta Agriculture Technical and Vocational Education and Training College in the Amhara National State
WHEREAS, agriculture besides being the backbone for our Regional economy, is the main basis of livelihood for the majority of our people who dwell in the country side;

WHEREAS, it is believed that the said economic sector has made no contribution in the development of the economy to the extent desired due to lack of attention by the preceding governments as well as its practice with the back ward system of production thereof ;

WHEREAS, in order to enable the economic sector to play a significant role in the development of the economy by extricating same from its arresting back ward productive system and there by getting its transformed into a modern and better standard and with sufficient awareness of the fact that there shall be put in place a trained manpower armed with the knowledge and skills to utilize the latest technologies and the working mechanisms compatible with the current economic needs, it has now been decided that the existing agriculture technical and vocational Education and Training Colleges established to accomplish the purpose in various localities Federal Government be transferred and render Service to the Regional states after the work has been carried out at the national level in a centralized manner;

WHEREAS, taking into account the imitative hereof, it has been found appropriate to issue an establishing instrument which enables the Woreta Agriculture Technical and Vocational Education and Training College, one of such colleges located in our regional state, to come and be managed under the regional administration, and thereby re-organize same with
NOW, THEREFORE, the Council of the Amhara National Regional Government, in accordance with the power vested in it under the provisions of art. 58, sub-art 7 of the revised Regional Constitution and art.16 sub-art 14 of the revised Regional State Executive organs Re-establishment, Organization and Determination of their powers and duties proclamation No. 120/2006, hereby issues this regulation.

PART ONE
GENERAL

1. Short Title

This regulation may be cited as “The Woreta Agriculture Technical and Vocational Education Training College Establishment, Council of Regional Government Regulation No.44/2006.”

2. Definition

Unless the context otherwise requires, in this regulation:

1. “Agriculture and Technical Vocational Education and Training” means an Education or Training which is given in a formal or non-formal training method in pre-service or in-service training programs for different lengths of time so as to enable one to obtain a certificate up to diploma level.

2. “Academic employee” means any employee of the college who is engaged in teaching,
research and curricular preparation activities related thereto.

3. “Administrative employee” means an employee of the college who is not a member of the academic staff.


PART TWO

ESTABLISHMENT, OBJECTIVE, POWERS AND ORGANIZATIONAL STRUCTURE OF WORETA AGRICULTURE TECHNICAL VOCATIONAL EDUCATION AND TRAINING COLLEGE

3. Establishment and Accountability

1. The Woreta Agriculture Technical Vocational Training College, hereinafter referred to as “The College”, is hereby established under this regulation as an autonomous higher education and training institution of the regional state having its own legal personality.

2. The accountability of the college shall be to the Bureau.

4. Objective

The main objective of the college shall be to produce a trained human resource capable of realizing the socio-economic development of the regional state as well as fight against poverty and backwardness by creating job-loving citizens who
perform the science of agriculture by relating with
their surroundings of natural conditions,
professionally qualified and have adequate
knowledge and skills, equipped with a judicious
outlook and good ethics.

5. Address

The address of the College shall be the town of
Woreta which is found in Fogera woreda of the
South Gondar Zone.

6. Powers and Duties of the College

The college shall, pursuant to this regulation, have
the following powers and duties:

1. Train professionals of agriculture and rural
developments in the regional state, its detailed
program shall to be determined by a directive;

2. Award certificates or diplomas, as the case
may be appropriate, to those trainees upon
completion of the education and training
programs for which they have been registered;

3. Organize and undertake seminars, short term
trainings and workshops based on the needs of
the Regional State;

4. Direct and coordinate programs of
apprenticeship;

5. Collect charges for the services it renders and
thereby increase its internal revenue based on
its objectives;

6. Prepare and have published textbooks,
magazines and journals to the service of the
college as well as distribute them to the
beneficiaries;
7. የኮራጅት ድርጅታዊ አቋም ይቻለው ለማቀኝ ወንድ ይሆን ዯት ይስልጣኝ ከቁጥር 6 ቤት ውላይ ይከናው እስካል፣ ይከናው ዋር ከጠቀም እንዲሁም ከዕለት ተዛማጅ ይሆናል፣ ይህም ይሆናል ከወንወን ተጠበቁ ይገባል፣ ይህም ይሆናል ያደርጋል፤

8. በስለ አካዳሚክ ኮሚሽኑ ምስረታ፣ ይህ ከወንወን ፕሱን ፕሱን ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፣ ይህም ይሆናል፤

7. Formulate educations training and research programs maintaining their National standards with the view to enabling the college to produce efficient professionals in various agricultural fields thereof and cause the implementation upon approval of the Bureau;

8. Put into place and effectuate a system of evaluation of the academic and administrative staff by the trainees with the view to making the training system transparent, efficient and just;

9. Create strong working relationships with enterprises, institutions and private investors as well as civil communities engaged in the agricultural sector;

10. Prepare its own action plan and executionary budget, manage and administer manpower allocated to it;

11. Enter into contracts, own properties, as well as sue and be sued on its name, in accordance to law;

12. Perform such other related functions as may be helpful to accomplish its objectives.

7. Organizational stand of the College

The College shall, in order to accomplish its duties and responsibilities given to it under art.6 herein above, be directed by/ hereinafter referred to as “Commission”/ academic commission and its day-today activities shall be performed by the dean, the vice deans and the departments.

8. Establishment, composition and Duties
of the Academic Commission

1. The academic commission of the college shall, pursuant to this regulation, be established on the composition of the following:

   a. The dean of the college .......... chair person;
   b. The vice deans of the college ...... members;
   c. The heads of departments research departments ............................................................. members;
   d. Head of registrar of the college ...... member;
   e. Head of library and documentation service ................................................................. member;
   f. Head of students’ affair service .... members;
   g. Two representatives of the college instructors, one of them is female ............ members;
   h. Two representatives, one is female, of the college students ......................... members;

2. The commission selects one among the members and assigns secretary of minutes;

3. Term of representation of academic staffs shall be two years. Provided, however, that they may be re-elected only for one time.

9. Meeting Time and Decision-making Procedures of the Commission

1. The Commission shall carry out its ordinary meetings once a month. Provided, however, that this stipulation shall not prohibit extraordinary meetings from to be held either upon the call of the chair-person or the request submitted by
one-third of the members of the commission.

2. There shall be a quorum when more than half of the members show up at the meeting.

3. All matters having won support of more than half of those members present at the meeting with majority vote shall pass to be the decision of the commission; provided, however, that, in case of a lie, the notion supported by the chair person shall be the decision of the commission;

4. The commission may convene persons, in an expert, to attend its meetings may be held at any time. Provided, however, that those persons shall not have the right to cast a vote at any matter.

5. The decision passed by the commission earlier may be annulled and replaced by another one upon support of two-third vote of its members on the request concerning hereto.

6. Without prejudice to the provisions of hereinabove sub Art.1-5 of this art. hereof, the commission may issue specific meeting and internal working procedure implementation guideline.

10. Powers and Duties of the Commission

The commission shall, pursuant to this regulation, have the following powers and duties:

1. Ascertain that the education and training of the college is properly organized with the view to
solving the problem of middle-level trained man power of the agricultural sector in the regional state;

2. Follow up a suitable mechanism is devised for the research activities to be conducted in the college through which the knowledge of the farmer to be increased and the professional may transfer the desired knowledge to the farmers;

3. Examine the curriculum proposal prepared by the college, and submit same to the Bureau with recommendation;

4. Evaluate the education and training of the college to be properly given, in accordance with curriculum may be prepared by the Bureau;

5. Devise a mechanism by which the learning-teaching methods to be improved;

6. Issue guidelines with regard to the methods of administering exams, records of exam results of the students and a promotion system; cause its implementation up on approval of the Bureau;

7. Consult and decide up on the conditions by which research-sites and other related institutions of the college may be established and directed;

8. Consult and decide up on the relationships of the college with domestic and foreign higher educational and training institutions;

9. Ensure that an investigation is carried out through the office of registrar that students admitted to the college submit valid educational certificate;
10. With the details to be outlined by a directive, examine and give final decision where there is grave disciplinary measures against students of the college and an appeal is made by the student;

11. Ensure that the security and well-being of students and employees of the college is safeguarded;

12. Discuss about budget proposal to be prepared and approved for the working capital of the college thereof and approve temporarily budget allocation for each divisions;

13. Follow up the implementation of directives in the college to be issued by the Bureau with the view to outsourcing a contractual service in an improved way;

14. Ensure the implementation of upgrading system of the academic and administrative employees of the college pursuant to the delegation of authority vested to it by the Bureau.

11. Execution of Decisions

1. Decision of the commission shall be implemented through the office of the dean.

2. Notwithstanding the provision of sub.Art.1 of this art. hereof, the decisions of the commission which may be executed by the Bureau shall be put into effect up on the submission to the Bureau by the dean of the college.

12. Appointment and Accountability of the
Dean of the College

1. The college dean shall be appointed by the head of the Regional Government up on his presentation by the Bureau.

2. The accountability of the dean shall be to the Bureau.

13. Powers and Duties of the Dean

Pursuant to this regulation, being as a chief representative of the college, the dean of the college shall have the following specific powers and duties:

1. Prepare short, medium and long-term, action plan and executionary budget proposal of the college, submit it to the commission and transfer same to the Bureau upon approval;

2. Follow up the application of decisions passed by the commission and other superior bodies thereof and supervise over their implementation;

3. Administer and supervise the approved budget and the manpower assigned to the college;

4. Approve by examining and ascertaining the recruitment and grade promotion of the employees of the college as well as disciplinary measures taken against them to be carried out in accordance with a law, and pass matters which are beyond his authority to the Bureau with appropriate recommendation;

5. Ensure that the finance and property of the college is properly handled and utilized for its intended purpose;
6. Evaluate timely and have determined problems encountered with regard to the performance of plan and utilization of budget upon submission to the commission;
7. Follow up and supervise over the assignment of those students to the college;
8. Oversee the general administration of the college;
9. Submit quarterly report to the Bureau, concerning activities of the college;
10. Perform such other related duties may be given to him by the Bureau.

14. Appointment and Accountability of the Vice Deans

1. The college shall have two vice deans, appointed by Head of Regional Government upon their representation by the Bureau and thereby duty-bound to oversee the academic and administrative sections;
2. The vice deans shall be accountable to the Dean.

15. Powers and Duties of Academic Vice Dean

The academic vice dean of the college shall have the following powers and duties:
1. Advise and assist closely the dean concerning academic matters;
2. Follow up and ensure that the training activities of the college are carried out in compliance with the academic calendar adopted by
3. የትምህርትና ይህ ለማቀላጠፍ አስፈላጊ ያርቅ ያሆኑ አቅርቦቶችና እንዲሟሉ ይደርጋል፤

4. የአካዳሚክ ሠራተኛ የስልጠና መስኮች የሚያዘጋጇቸውን አጫጭር ያስተባብራል፣ ያደራጃል፣ ይመራል፣ ይቆጣጠራል፤

5. የኮለጁን የትምህርትና ዋሮ ያቅዳል፣ ያደራጃል፣ ይመራል፣ ይስተባብራል።

6. የኮለጁን የጥናትና ምርምር ያቅዳል፣ ያደራጃል፣ ይመራል፣ ይስተባብبراል።

7. የኮለ䝙 ቤተ መጽሐፍትና ዶክመንቴሽን ለመምህራንና ይመራል፣ ይቀይሳል፣ ይክልሉ ይስጠሉ ይቀይሳል፣ ይከታተላል፤ ይቆጣጠራል፤

8. የኮለጁ ቤተ መጽሐፍትና ዶክመንቴሽን በማውጣት ይነድፋል፣ እንወና ይገባሉ ነው፣ የማቴሪልና የአስተዳደር ድጋፍ የተሟላ መሆኑን ያረጋግጣል፣ ይከታተላል፤

commission;

3. Cause the fulfillment of supplies and services necessary for the facilitation of the education process;

4. Oversee and supervise the preparatory process of short-term training modules and text-books prepared by the academic staff in various training streams;

5. Plan, organize, direct, coordinate and supervise education and training related activities of the college;

6. Schedule and devise programs of education and training in each academic year; ensure and follow up that the necessary manpower, materials and administrative support are fulfilled with the view to implementing hereof;

7. Direct and coordinate activities of study and research of the college, devise ways by which teachers and students of the college may participate in study and research activity, create relationships with pertinent organizations and institutions engaged in this field hereof and undertake experience and practicum sharings;

8. Follow up and supervise the library and documentation service of the college is furnished and organized with necessary books and other inputs to serve teachers and students and render appropriate service;
9. In consultation with pertinent bodies, launch programs whereby students of the college undertake apprenticeship in governmental and non governmental organizations and institutions or participate in the activities of practicum to be carried out in the institution and ensure its implementation;

10. Advise head of the institution by devising ways whereby the institution to be improved from time to time through discussion with department heads and having received opinions of teachers;

11. In consultation with each heads of department and concerned bodies, prepare programs of education and training and plan of budget and manpower and follow up it implementation;

12. Supervise the education or the training being commenced on time and is properly carried out in accordance with the scheduled time table in each academic calendar;

13. Cause the set-up of computer center in the college; administer and supervise over the institution thereof. Schedule a working program to the beneficiaries of computer;

14. Ensure that the recruitment of teachers accomplished with adequate number of manpower up on the recruitment and upgrading implementation guiding of the college and thereby their career structure is maintained accordingly;

15. Ensure that education and training, records and
exam results of the students are kept in a proper and complete manner and transferred timely to the concerned section;

16. Cause the determination of the list of those students who may have completed the education or training allocated to them to be graduated;

17. Act on behalf of the dean in his absence or under the circumstances where and when he is unable to perform his normal duties.

16. Administration and Development Vice Dean

Being accountable to the dean, the administration and development vice dean shall have the following powers and duties:

1. Plan, perform, coordinate and direct the administration and finance of the college as well as activities of developments and students’ service;

2. Render and follow up the necessary support for the formulation of improved and modern working procedure in the college in order to be implemented;

3. Upon the request of academic working divisions follow up the recruitment, upgrading, transfer, dismissal, salary increment and disciplinary and such like matters of the teachers and administrative staffs are implemented in accordance with the pertinent laws, regulations and directives;

4. Ensure and follow up that goods, materials and other basic utensils necessary for the service of
students are fully provided upon the request of service seekers;

5. Follow up, supervise and direct superiorly the overall security, way of living, nourishment and health condition of students of the college;

6. Supervise and follow the implementation of annual budget approved to varies working sections of the college upon the prepared plan and program;

7. Cause the withdrawal of finance necessary for the activities of the college upon the delegation of authority vested to him by the college dean; follow up and supervise its implementation;

8. Ensure that the finance and property of the college is properly handled and utilized for its intended purpose, study and submit the condition by which additional service delivery buildings, materials and other facilities to be fulfilled, as deemed necessary, and implement upon approval;

9. Render support for the implementation of projects devised with the view to increasing the internal revenue of the college, up on their evaluation, and thereby follow up their implementation;

10. Strive for the existence of smooth and efficient working relationships among the college and service seeking society and cause the preparation of working mechanisms and manuals which assist to facilitate and to be
effective the activities of his office department;
11. Participate, as deemed necessary, in the meetings, seminars and workshops related to the activity;
12. Perform such other related duties may be given to him by the dean.

17. Other Academic Division Heads and Employees of the College

The recruitment, assignment, job description and other affairs of other academic division heads and employees of the college shall, as may be appropriate, be determined by the directive to be issued by the Bureau or pursuant to the regional state civil service law.

PART THREE
MISCELLANEOUS PROVISIONS

18. Budget

The revenue of the college shall be obtained from the following sources:
1. The budget allocated by the Regional Government;
2. Service charges and product sales to be collected by the college;
3. Others.


1. The college shall have keep books of account and records which are accurate and complete thereto.
2. The books of account and other financial as
20. **Inapplicable Laws**

Any other regulation, directive or customary practice inconsistent with this regulation shall not apply to matters provided for in this regulation.

21. **Transfer of Rights and Obligations**

The rights endowed and obligations imposed to the college, when it was administered by the Ministry of Agriculture and Rural Development before the establishment of this college, are hereinafter transferred to the college established under this regulation hereof, to the extent that the Ministry approved and has consented with the Bureau thereby.

22. **Power to Issue Directives**

The Bureau may issue directives necessary for the full implementation of this regulation.

23. **Effective Date**

This regulation shall come in to force as of the date of its publication in the Zikre-Hig Gazette of the Regional State.

Done at Bahir Dar

This 19th day of October, 2006

Council of the Amhara National