COUNCIL OF MINISTERS REGULATION No. 301/2013
COUNCIL OF MINISTERS REGULATION TO
ESTABLISH THE ETHIOPIAN PUBLIC HEALTH
INSTITUTE

This Regulation is issued by the Council of Ministers pursuant to Article 5 and Article 35 of the Definition of Powers and Duties of the Executive Organs of the Federal Democratic Republic of Ethiopia Proclamation No. 691/2010 (as amended by Proclamation No. 803/2013).

1. Short Title

This Regulation may be cited as the “Ethiopian Public Health Institute Establishment Council of Ministers Regulation No. 301/2013”.

2. Definitions

In this Regulation unless the context otherwise requires:

1/ “research” means a public activity based on intellectual application to investigate matter, to discover, interpret and develop methods and systems for the advancement of human knowledge, to solve health problems and improve life;

Unit Price 4.20
2/ “technology transfer” means the process of sharing of skills, knowledge, technologies, methods of manufacturing samples and facilities among industries, universities, government and other institutions to ensure scientific and technological developments are accessible to a wider range of users who can then develop and exploit the technology into new products, processes, applications, materials or services;

3/ “health system research” means a problem solving study undertaken on health service delivery, medical equipment and drug supply, human resource training and deployment, budget allocation and utilization, health information and management system and health sector policy and governance;

4/ “public health emergency management” means the process of conducting health surveillance, anticipating, detecting, preventing, preparing for, responding to, and recovering from consequences of public health threats in order that health risks are minimized;

5/ “referral diagnostic test” means a laboratory test that cannot be performed in another laboratories or a test that is within the competence of other laboratories but needs further confirmatory test;

6/ “referral analytical test” means a laboratory test that is beyond the capacity of other food, water and environmental laboratories or a test that is within the competence of such laboratories but needs further confirmatory test;

7/ “region” means any state referred to under Article 47 of the Constitution of the Federal Democratic Republic of Ethiopia and includes the Addis Ababa and Dire Dawa city administrations;
2/ "Ministry" means the Ministry of Health;
3/ any expression in the masculine gender includes the feminine.

3. Establishment

1/ The Ethiopian Public Health Institute (hereinafter the "Institute") is hereby established as an autonomous federal government office having its own legal personality.

2/ The Institute shall be accountable to the Ministry.

4. Head Office

The Institute shall have its head office in Addis Ababa and may have branch offices elsewhere, as may be necessary.

5. Objectives of the Institute

The Institute shall have the objectives to:

1/ undertake research, based on national public health research agenda, on priority health and nutrition problems, and generate, absorb and disseminate scientific and technological knowledge to improve the health of the general public;

2/ in collaboration with the concerned bodies, conduct surveillance for the early identification and detection of public health risks and prevent public health emergencies through adequate preparedness; and alert, warn and dispatch timely information during public health emergency, respond effectively and timely and ensure rapid recovery of the affected population from the impact of the public health emergency;

3/ strengthen its laboratories with trained manpower and technology to undertake problem solving researches, provide effective response to public health emergencies, carry out referral diagnostic and analytical tests; and support the capacity building of health and food science laboratories at the national level to enable them provide quality laboratory services.
6. **Powers and Duties of the Institute**

The Institute shall have the powers and duties to:

1/ prepare national research agenda on public health and nutrition, conduct research as per the said agenda, submit policy briefs based on the research result, disseminate research findings and evaluate their impact;

2/ establish a framework for the integration and effectiveness of researches conducted throughout the country, put in place national research database, and provide assistance to regions and other entities conducting research;

3/ produce or provide scientific assistance for local large scale production of vaccines, diagnostic kits, food science and nutritional products, and other related substances useful for the health service, through technology transfer, for major public health problems;

4/ undertake research on health system and related issues vital for health promotion and disease prevention, and evaluate impact of interventions conducted by the health sector;

5/ conduct public health research on environmental and occupational safety and health;

6/ undertake national surveys and surveillances on communicable and non-communicable diseases, nutritional problems, environmental health, health system and other health related issues;

7/ undertake research, collect and compile data on ways of preventing diseases due to malnutrition and nutritional deficiencies as well as nutritional improvement at family level;

8/ conduct research on traditional medicine and medical practices, modern drugs, study methods of production of traditional drugs whose therapeutic efficacy and safety have been proven, provide proposal to materialize their integration into the health service system, cooperate with concerned organizations for the conservation and protection of medicinal plants;
9/ issue guidelines and manuals in all aspects of public health, on ethics and good research practice including the wellbeing, safety and record keeping of research participants;

10/ undertake joint research with concerned national and international institutions, provide financial support to other organs to undertake research as deemed necessary;

11/ provide short term and on job trainings, based on the existing critical needs on public health research, public health emergency management and quality laboratory system, collaborate with higher education institutions with respect to long term trainings, and render consultancy services as deemed necessary;

12/ conduct surveillance, analysis and disseminate current information on selected public health risks, epidemic prone diseases, and nutritional and environmental problems;

13/ design strategies, issue guidelines, develop preparedness and response plans, build capacity, establish and implement coordination and collaboration framework, conduct public health vulnerability assessment and risk analysis and provide support to prevent and mitigate public health emergencies;

14/ conduct, during epidemics or any other public health emergency or public health risk, on sight investigation when deemed necessary, verify outbreaks, issue alert, provide warning and disseminate information to the concerned organs, mobilize or cause the mobilization of resources, support the response activities carried out at weredas, zones and regional levels as deemed necessary;

15/ in collaboration with other organs, assess the health damage resulting from manmade or natural disasters and provide support for the
16/ implement international health regulations on grave public health emergencies having implication of international crisis;

17/ provide referral diagnostic and analytical test services;

18/ undertake activities that may enable laboratories in the country to meet national and international quality standards;

19/ charge fees for consultancy, referral diagnostic and analytical test services at the rate approved by the government;

20/ own property, enter into contract and sue and be sued in its own name;

21/ perform other related activities as may be necessary for the attainment of its objective.

7. Organization of the Institute

The Institute shall have:

1/ an Advisory Board;

2/ a Director General and, as may be necessary, Deputy Director Generals, to be appointed by the government; and

3/ the necessary staff.

8. Members of the Advisory Board

Members of the Advisory Board, including the Chairperson, shall be appointed by the government; and their number shall be determined as necessary.

9. Duties and Responsibilities of the Advisory Board

The Advisory Board:

1/ shall advise the Institute in respect of policy, strategy and other major institutional matters;

2/ may establish different technical committees as may be necessary.
10. Meetings of the Advisory Board

1/ The Advisory Board shall meet as frequently as its function requires.

2/ There shall be a quorum where more than half of the members of the Advisory Board are present at a meeting.

3/ The decisions of the Advisory Board shall be passed by a majority vote and, in the case of a tie, the Chairperson shall have a casting vote.

4/ Without prejudice to the provisions of this Article, the Advisory Board may adopt its own rules of procedure.

11. Powers and Duties of the Director General

1/ The Director General shall be the chief executive officer of the Institute and shall, subject to the general directions of the Ministry, direct and administer the activities of the Institute.

2/ Without limiting the generality of sub-article (1) of this Article, the Director General shall:

a) exercise the powers and duties of the Institute specified under Article 6 of this Regulation;

b) employ and administer employees engaged in support services of the Institute in accordance with the federal civil service laws and, in the case of professionals engaged in the core functions of the Institute, in accordance with directives approved by the government following the basic principles of the federal civil service laws;

c) prepare and submit to the Ministry the annual work program and budget of the Institute, and implement same upon approval;

d) effect expenditure in accordance with the approved budget and work program of the Institute;

e) represent the Institute in its dealings with third parties;

f) prepare and submit to the Ministry the performance and financial reports of the Institute.

3/ The Director General may delegate part of his powers and duties to other officers and employees of the Institute to the extent necessary for the efficient performance of the activities of the Institute.
12. **Budget**

The budget of the Institute shall be allocated by the government.

13. **Books of Accounts**

1/ The Institute shall keep complete and accurate books of accounts.

2/ The books of accounts and financial documents of the Institute shall be audited annually by the Auditor General or by an auditor designated by him.

14. **Repealed Regulation**

The Ethiopian Health and Nutrition Research Institute Establishment Council of Ministers Regulation No. 4/1996 is hereby repealed.

15. **Transfer of Rights and Obligations**

The rights and obligations of the Ethiopian Health and Nutrition Research Institute established under Regulation No. 4/1996 are hereby transferred to the Institute.

16. **Effective Date**

This Regulation shall enter into force on the date of publication in the Federal Negarit Gazette.

Done at Addis Ababa, this 15th day of January, 2014.

HAILEMARIAM DESSALEGN
PRIME MINISTER OF THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA